

Rainbow Land Preschool & Day Care

Center Manual Acknowledgement

This is to certify that I have reviewed and read the personnel policy and procedures of Rainbow Land Preschool & Day Care Center.

I understand that this manual contains the guidelines of this Center and these guidelines do not constitute employment terms or an employment contract or agreement.

I understand further that any and all components of these guidelines may be changed, altered, deleted or discontinued at Rainbow Land's sole discretion at any time with or without notice. These guidelines supersede all past policies, handbooks, practices and prior written notice or oral promises regarding the topics described herein.

I understand the Department of Labor requires all work to be done on paid time. Therefore, Rainbow Land expects me to use available prep and planning time at the center and to submit a written request at least one week in advance for any additional time.

Printed Name: _____ Date: _____

Signature: _____

Iowa Administrative Code & DHS Licensing Standards and Procedures Manual Acknowledgement

I have received orientation to the center's policies and to the applicable portions of the DHS licensing regulations for child care centers found in the Iowa Administrative Code (441-Chapter 109) and the Iowa Department of Human Services: Child Care Centers & Preschools Licensing Standards and Procedures Manual.

Printed Name: _____ Date: _____

Signature: _____

Rainbow Land Preschool & Day Care
Employee Statements

Treatment Status

I, _____, state that:

- I am not currently receiving treatment for alcoholism, drug abuse, child abuse problems
- I am currently receiving treatments for: (check any that apply)
 - Alcoholism
 - Drug abuse
 - Child abuse
- If receiving treatment, please explain:

Printed Name: _____ Date: _____

Signature: _____

Non-Conviction Statement

I, _____, state that I have never been convicted by any law of any state for lascivious acts with a child, child neglect, child abuse, or dependent adult abuse.

Printed Name: _____ Date: _____

Signature: _____

Methods for Reporting Child Abuse & Neglect

I, _____, have been informed of methods for identifying and reporting suspected child abuse and neglect.

Printed Name: _____ Date: _____

Signature: _____